

Addendum 3
DOC-RES/NON-RES/PS-2021-SM
Connecticut Department of Correction

Community Residential Services/Non-Residential Services

The Connecticut Department of Correction (The Department) is issuing Addendum 3 to RFP #DOC-RES/NON-RES/PS-2021-SM Community Residential Services/Non-Residential Services. All requirements of the original Request for Proposals (RFP) except those requirements specifically changed by this addendum shall remain in effect. In the event of any inconsistency between information provided in the RFP and information in this addendum, the information in this addendum shall prevail.

This addendum provides additional information as to the programs being procured through this RFP.

1. Judicial Branch Court Support Services Division (CSSD) request for statewide Scattered Site Supportive Housing (SSSH) beds.

2. First Round of Questions and Answers

1. In addition to the Scattered Site Supportive Housing (SSSH) bed proposals being requested by the DOC, the department on behalf of the **Judicial Branch Court Support Services Division (CSSD) is specifically seeking 16 SSSH beds statewide.** CSSD's current funding for 16 beds is \$250,293.00. CSSD is seeking proposals that provide them with locations that provide them with the footprint that meets their needs and flexibility to adjust as necessary. Proposals that provide beds beyond 16 may be submitted for CSSD's consideration if funding is available.

2. RFP #DOC-RES-NON-RES/PS-2021-SM– First Round of Questions Answered

Deadline for Questions: September 28, 2020 – 3pm; All Answers Released: October 12, 2020

The following are answers to the questions received to RFP #DOC-RES-NON-RES/PS-2021-SM to-date. This is the first round of responses. An additional addendum will be issued to address all questions submitted by the deadline date of September 28, 2020.

1. Is Rehousing no longer an option as last time?
Answer: Rehousing is not a program/service that proposals are requested for in this RFP.
2. Do you anticipate extending the bid due date?
Answer: Not at this time.
3. Was the bid posted to the nationwide free bid notification website at www.mygovwatch.com/free?

Answer: It was not posted on this website.

4. Other than your own website, where was the bid posted?

Answer: Besides the CT Department of Correction website the RFP is posted on the State of Connecticut's Contracting Portal Biz Net at the following link:
https://biznet.ct.gov/SCP_Search/BidDetail.aspx?CID=55001

5. Will there be start-up money for new programs.

Answer: Requests for start-up money can be submitted during the first year only (FY22). Please use the appropriate budget form included in the RFP (Form 3a) that includes a start-up section and detail the start-up costs including justification for these costs.

6. On page 22 under Residential Work Release Programs, it mentions "a specific request for a 15-bed female program in New Haven area is wanted." Is this the only program wanted under this service/treatment component, or is the DOC also accepting applications for this service in other areas of the state?

Answer: The Department is seeking proposals for Work Release Programs statewide. In addition to the statewide request, there is a specific request for a 15-bed female program in the New Haven area.

7. Page 34 says "The Department is accepting proposals that provide for three (3) full time Employment Coordinators." This indicates three positions.

Page 35 says "It is expected one Employment Coordinator split his or her time and effort delivering direct services and providing staffing coordination and supervision to the other Employment Coordinator." This indicates two positions.

Page 37, says "The EC Coordinator...shall work with 200 male and female moderate to high risk offenders..." This indicates one position.

How many positions are there actually be procured through this RFP for the Employment Coordinator?

Answer: The RFP is seeking proposals for three Employment Coordinators. One of the three will act as a lead and will also have duties that include coordinating services and oversight of the other two employment coordinators. The three employment coordinators will work with a population of 200 male and female moderate to high risk offenders. That sentence on page 37 should have been written as plural: coordinators.

Is the \$157,000 of ARES funding stipulated for each Employment Coordinator position or in total for 3 positions, including salary, benefits, travel and other costs?

Answer: The funding for the Employment Coordinator positions is contingent upon award of the federal SCA ARES implementation grant. A total of \$157,000 is available for this service. Proposals should be submitted that include three (3) employment coordinator positions

providing services for the period of time possible within the funding budget. Should additional funding become available the department can negotiate with the successful provider based on their successful proposal.

8. In the RFP, there does not appear to be any mention of bidding for scattered site transitional housing for individuals with sex offense charges, specifically the Community Transitional Services (CTS) program (CTDOC contract #10DOC0113AA) with a current funding term ending on July 31, 2021. However, in addendum #1 dated 9/8/20 it references that it [RFP] “has been issued to procure many of the Department’s currently contracted programs which are expiring on July 31, 2021”. *Please clarify, does this mean that bids specifically for scattered-site transitional housing services for sex offenders (CTS in Hartford, and one other elsewhere currently) will be accepted in this RFP? Are these programs being re-classified as part of the more general “scattered-site supportive housing” program(s) which are included as part of the existing RFP, and those beds should be re-purposed/proposed under that program heading without the sex offender eligibility requirement? Or is there any additional information/clarification about the contract term ending on 7/31/2021 for this program that you can provide?*

Answer: All programs under current residential contracts with DOC that expire this July 31, 2021 are being procured through this RFP which includes Scattered Site Supportive Housing programs. DOC encourages proposals that provide the least restrictive eligibility and exclusionary criteria especially with regard to individuals convicted of a sexual offense or arson.

9. Will there be a bidder’s conference for this proposal?

Answer: There will not be a bidder’s conference. All questions should be submitted to DOC via the DOC.RFP@ct.gov email prior to September 28, 2020 at 3pm.

10. Regarding the Transitional Supportive Housing Program: On site supervision – would that be 24/7 coverage?

Answer: Yes 24/7 coverage is required for a Transitional Supportive Housing Program. All residential programs listed in this RFP require 24/7 coverage except the Scattered Site Supportive Housing (SSSH) Housing Programs. SSSH programs do require supervision and supportive services to build the foundation for offenders to live productive and successful lives upon release into the community.

11. In response to the Addendum 1 understand every program with a contract expiring on July 31, 2021 will have to be renewed. If we were planning on adding additional beds to a program will we need to submit 2 separate proposals?

Answer: Since the contract will expire this year, proposal submissions will be reviewed as new programs. Proposals should be provided based on maximum and minimum amount of beds. Under **Section D.2.b. Budget** the Department has requested a set of budgets based on the beds offered in the proposal (maximum beds), and an additional set of annual budgets based on the minimal number of beds required for program sustainability in the event that DOC does not have the funding available and/or need all of the beds proposed.

12. Will there be funding for renovations?

Answer: Renovations would be considered start-up costs that will be considered in FY22 only. Please use budget form 3A which includes a start-up costs section and be sure to itemize costs and provide sufficient narrative explaining costs.

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State of Connecticut
Department of Correction

Community Residential Services/Non-Residential Services

Date Issued: September 24, 2020

This Addendum Acknowledgement must be signed and included with your proposal.

Authorized Signature

Name of Proposer